

Job Description

The Clothing Freight position will be responsible for receiving all new clothing inventory and orders. Will work in the warehouse and help with new freight, shipping, receiving, etc. Must also be able to help on the floor assisting customers when staff is short-handed.

Key Areas of Responsibility

- » Meet and greet customers
- » Merchandising and freight stocking
- » Keep floor and backstock organized
- » Receive new freight
- » Attention to detail
- » Maintain a safe environment for co-workers and customers
- » Professionally use radio and phone
- » Other duties as needed

Skill Set Requirements:

- » Strong communication skills
- » Strong customer service skills.
- » Strong organizational skills
- » Positive attitude and willingness to learn
- » Excel in fast-paced, evolving work environment
- » Familiar with standard retail processes

Physical Demands:

- » Close vision for PC work
- » Standing for long periods of time
- » Heavy, repetive lifting (no more than 50lbs)
- » Bending, carrying, and pushing

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job.

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West End Billings 7305 Entryway Drive Billings, MT 59101 (406) 252-6692 Downtown Billings 303 North 13th St. Billings, MT 59101 (406) 252-6692 Great Falls 4000 River Dr. N Great Falls, MT 59403 (406) 761-2160 The Shop 1615 6th Ave. N Billings, MT 59101