



**WESTERN
RANCH
SUPPLY**

Hardware Buyer

Job Description

The hardware buyer is responsible for day-to-day operation of the hardware department. This person will buy all hardware products for the store and display merchandise. The successful candidate must be able to enhance customer satisfaction, meet sales goals, and keep the department clean and organized. Looking for someone with hardware knowledge and buying experience.

Key Areas of Responsibility

- » Meet and greet customers
- » Merchandising and freight stocking
- » Product knowledge with experience
- » Product buying experience
- » Professionally use phone and radio
- » Maintain hardware department
- » Creates and maintains a safe environment for customers and co-workers
- » Other duties as needed

Skill Set Requirements:

- » Strong communication skills
- » Strong customer service skills.
- » Strong organizational skills
- » Positive attitude and willingness to learn
- » Excel in fast-paced, evolving work environment
- » Familiar with standard retail processes
- » Hardware experience

Physical Demands:

- » Close vision for PC work
- » Standing for long periods of time
- » Heavy, repetitive lifting (no more than 50lbs)
- » Bending, carrying, and pushing

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job.



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<https://www.indeed.com/cmp/Western-Ranch-Supply!>



West End Billings
7305 Entryway Drive
Billings, MT 59101
(406) 252-6692

Downtown Billings
303 North 13th St.
Billings, MT 59101
(406) 252-6692

Great Falls
4000 River Dr. N
Great Falls, MT 59403
(406) 761-2160

The Shop
1615 6th Ave. N
Billings, MT 59101